

The **Parks and Recreation Board** met Monday, September 18, 2006 at 4:30pm in the Board of Works Room at City Hall.

Present at said meeting were Paula Woods, Mike Dana, Garnet Peck, Leon Trachtman, Karen Springer and Attorney John Sorensen. Joe Payne, Pennie Ainsworth, Lee Booth, Chris Foley, Brenda Lorenz, and Cheryl Kolb represented the Department. Council member Ann Hunt was present. Absent were Council Members Gil Satterly and Gerry Keen.

Paula convened the Board at 4:30 pm.

The first item on the agenda was the approval of the minutes of the August 21 meeting. Leon motioned to approve the minutes as presented. Mike seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Joe distributed a TIF project list from the Redevelopment Commission meeting today that shows many of the projects that we are working on.

Assistant Superintendent – Pennie reported on the following:

- The 12th annual Global Fest was held on Saturday, September 2 at Morton Community Center. The festival was a success and well attended, despite a home football game at Purdue the same day. The crowd was very steady throughout the day and the duration of the football game.
- A Thank You goes out to our committee members who volunteer and work on the event throughout the year: Karen Springer, commercial vendors, Linda Eales, Naturalization Ceremony, Tanny Snyder, entertainment, Dot Wankat, food vendors, Patsy Hoyer, volunteers, and Catherine Early, publicity.
- The date for next year's Global Fest is September 1.
- Distributed copies of the final pool reports; one, which covers income comparison over the last three years; one, which lists expenses for this year for the pool; and one, which lists the weather, revenue, and attendance.

Parks – Lee reported on the following:

- Noted inspections are available.
- Staff installed an information sign along the Wabash Heritage Trail by Williamsburg Apartments.
- Staff is working on installing a kiosk in Trailhead Park.
- We have finished grading and seeding Lommel Park.
- New trees and shrubs are being planted around the fountain plaza.
- Staff is trying to keep up with cutting of our parks, but falling behind.

Recreation – Chris reported on the following:

- Fall program brochures were mailed to 3,794 customers on our mailing list. Mail-in registrations began immediately. Walk-in and call-in registrations began on September 7.
- The Grade School Volleyball program will begin this Saturday at Burtsfield School. Bridget Brunton will be coaching the volleyball program again this year. Coach Brunton has requested that 4th graders be included this year, so the program will now be offered

to 4th, 5th, & 6th graders. Terry Ness has coordinated our 2nd, 3rd, & 4th grade basketball program for approximately 14 years. Terry has informed us that he will not be able to continue coordinating the program due to his work schedule. The program may be cancelled if a coordinator cannot be found.

Morton Center – Brenda reported on the following:

- The Morton Center registration total for the fall session as of today is 794 compared to last year's 850, a 6.5% decrease in enrollment.
- On Saturday, September 9, I attended the SIA Wellness Expo. There were many people that attended the company event.
- WALLA's classes are scheduled to begin Oct. 16 – Nov. 9. The eleven rooms that were getting new suspended ceilings have been completed.

Beautification & Stewardship – Lee reported on the following:

- A second spraying has occurred for the Celery Bog Nature Area / Trailside Park restoration project.
- Worked with Purdue Botany class on Cumberland Pond study.
- Worked with Purdue Student Society of Arboriculture on oak tree in Happy Hollow Park.

Old Business

The River Vineyard Church Rental Proposal

Joe noted the lease agreement for The River Vineyard Church has been prepared with both parties coming to agreement. Brenda provided additional information, following up with how we have handled weekend rentals in the past and how we are presently handling Bach Chorale's usage of the facility. Leon motioned to approve the proposal as presented. Mike seconded the motion, and the motion carried.

New Business

Tapawingo Park Fountain Dedication

Mayor Mills requested naming our new fountain after our former Mayor, Sonya L. Margerum for all of her years of dedication to this community. Leon motioned to approve the naming of the fountain after Sonya L. Margerum as presented. Mike seconded the motion, and the motion carried.

Alzheimer's Event Banner Request

Joe presented a request from the group reserving the Cumberland Park shelters on 10/1/06 for their annual Alzheimer's Walk. The request is to hang a banner, approximately 4'x10', to help draw interest for the event. Discussion followed with the decision of placing the banner on the fence that encompasses the softball fields. Leon motioned to approve the request as presented. Mike seconded the motion, and the motion carried.

Tent Use Request

Joe presented a request received from Mike Madrid for use of the large, old tent belonging to the West Lafayette Parks & Recreation department. The tent's use is for a

youth festival 9/30/06-10/9/06 at Christ Memorial Temple. The West Lafayette Park Foundation will receive a \$150.00 donation for use of the tent. The department and the Park Board agreed that it would be good to set the tent up, due to the amount of time that has passed since its last use. Leon motioned to approve the request as presented. Garnet seconded the motion, and the motion carried.

November 22nd Farmers' Market Request

Joe presented a request for Kathleen Mills, independent contractor for the West Lafayette Farmers' Market. The request comes from the Farmers' Market vendors to have an additional market day on Wednesday, November 22, the day before Thanksgiving. There have been at least ten vendors requesting a market day to run the same time as it currently runs, 3:00pm-6:30pm. Garnet motioned to approve the request as presented. Karen seconded the motion, and the motion carried.

West Lafayette School Board – Karen reported on the following:

- There are two new principals within the West Lafayette School Corporation, Dr. Sally Miller, is the new principal for Happy Hollow Elementary, and Larry Allen is the new principal for the West Lafayette Junior-Senior High School.
- On behalf of the school board, they would like to thank the Park Board for two requests previously passed at the last Park Board meeting. The first one being for use of the North shelter at Cumberland Park for the home Cross Country meet held at Cumberland Park on August 29. It was very successful and everything went very well. The second one was for use of the South shelter and basketball court at Cumberland Park for the homecoming parade that was also very successful and well attended.
- Work is progressing on the new Happy Hollow School gym floor. No additional damage was discovered during removal of the old floor. Project completion appears to be on schedule.

Wabash River

Joe noted they had a meeting regarding the pre-final Strategic Plan of the Wabash River Enhancement Corporation at Lilly Nature Center. Comments will be accepted and there will be a finished plan distributed. Mike added that this is the Strategic Plan that was worked on in retreat fashion several times during the summer and is moving towards completion. The Corp of Engineers is in the process of studying the water, the river, flooding, erosion, etc., which is an essential study necessary before they are able to move ahead on anything regarding the corridor.

Other

Employment Status Change for Brian Tunis

Joe presented a request to change Brian Tunis' position of full-time Beautification Stewardship Director to a new regular part-time stewardship coordinator position. This mutual position change is a result of Brian needing to be available for his two young children, therefore changing from a 40-hour workweek to a 20-hour workweek. Essentially, he will be working Monday – Thursday, 9:00a-2:30p, which will allow him to care for his children during the times his wife is required to travel with her position. The position will be at the maximum rate approved through the salary ordinance of \$16.16 per hour. Brian will be performing the same stewardship duties as before, except more or less on a half-time basis. Much of the landscaping and Adopt-A-Spot responsibilities

will be moved to other personnel. We will try to fill the vacant position by late winter. Mike motioned to approve the change as presented. Garnet seconded the motion, and the motion carried.

Petition

Joe acknowledged receipt of a petition asking that we consider hiring Hilary Mc-Daniel Douglas to run a dance program. She previously ran classes through the Morton Community Center. She is not currently an instructor there due to some problems in the past. A letter will be sent in response to the petition.

Resolution BPR 2-06

Joe presented Resolution BPR 2-06 to move \$3,000.00 from the Park Board Other Supplies account, 3-290, to the Park Board Contracts account, 3-394. Mike motioned to approve the transfer as presented. Garnet seconded the motion, and the motion carried.

Soil Mapping

Joe presented information pertaining to Daryl Shultz's continuation of performing soil mapping with his class of students at Purdue for Celery Bog Nature Area.

Purchase Orders

N/A

Pay Claims

Mike motioned for claims to be paid. Leon seconded the motion, and the motion carried.

Adjourn

The meeting adjourned at 5:35pm.

Presiding Officer

Secretary